Retirement Readiness Checklist

	Visit your ORBIT account Log in and review information, including personal information, years of service, beneficiaries, etc.
	Learn about your benefits Visit myNCRetirement.gov to read important information about your benefits.
	Within 12 months of your retirement date, schedule a virtual one-on-one appointment with a benefits counselor

Schedule an appointment and gather important documents that you would like to discuss during your meeting.

This includes a Custom Benefit Estimate generated in ORBIT, your most recent MARS (Member Annual Retirement Statement), NC 401(k) and/or NC 457 Plans' statements and Social Security Benefits Statement



Review your beneficiaries for each benefit in ORBIT, NC 401(k) and NC 457 Plans and any other benefit or account

Updating your beneficiaries in one area does not automatically update your election with all accounts. It is important to review each account and benefit to make sure you have designated the person(s) you intended.

Important Contacts

North Carolina Retirement Systems Division myNCRetirement.gov (919) 814-4590

ORBIT Self-Service ORBIT.myNCRetirement.gov

NC 401(k) Plan and NC 457 Plan myNCPlans.gov (866) 627-5267

NC State Health Plan shpnc.gov (855) 859-0966

